

## Minutes

### Laurens County Library Board of Trustees

July 22, 2020

4:30 pm, Youth Services Area of the Laurens County Public Library

<b>Attendance</b>	Dr. John W. Womack, Ms. Shirley Jefferson, Ms. Annette Senn Crawford, Ms. Rose Blackstone, Ms. Velma Austin (via Zoom call), Ms. Wanda Woody, Ms. Carol Gaines, Ms. Jamie Lambert (in lieu of Ms. Ann Szypulski who was absent).
<i>The meeting was called to order at 4:33PM by Dr. John W. Womack.</i>	
<b>Minutes:</b>	One correction needs to be made to the January 2020 minutes: in the attendance section, Ms. Rose Blackstone is listed twice and one instance should be changed to Ms. Wanda Woody who was also present.
<b>Financial Report:</b>	The financial report was presented as prepared by accountant Michael Fortune. This was accepted as information.
<b>Review of charges for copying, faxing, etc.</b>	The proposed changes to businesses services was presented by Ms. Jamie Lambert, with explanation regarding to why the update. Board expressed that they found the increases to be fair. A motion was made to accept the changes and Ms. Woody seconded the motion. The new prices were approved.
<b>Budget for FY 20/21</b>	The budget was presented as prepared by Ms. Ann Szypulski. This was accepted as information. Ms. Shirley Jefferson brought up questions regarding the absence of lottery money which a decision was not been set at the meeting date. Ms. Lambert explained any future questions could be directed to Ms. Szypulski.
<b>Update on Clinton Library Referendum</b>	An explanation of the Clinton Library's place in the list of projects was given; while second in line as a priority, it did not mean the library would be second to start if/when the referendum passed. Ms. Gaines pointed out later (from the talking points provided) the average cost per county resident would be \$36.30.
<b>Laurens Building Update</b>	Ms. Lambert relayed information that the carpeting project at the Laurens Library had an expected completion date of late August/ early September.
<b>Reopening Plan Review</b>	A motion to include an amendment to stage three of the Covid-19 opening plan (COOP) regarding children under the age of 16 being allowed only when accompanied by an adult was proposed. Ms. Woody seconded the motion. The amendment passed.
<b>Personnel Update</b>	Per the information prepared by Ms. Szypulski, Ms. Lambert relayed the replacement of the late Bookmobile Manager Julian Shabazz by Lea Shepard. Additionally, the topic of Ms. Ann Szypulski's intent to retire was presented via letter. It was requested of the board to form a hiring committee to conduct interviews for replacement. The target date set for Ms. Szypulski's retirement is January 11, 2021. Ms. Velma Austin relayed that she has spoken with Ms. Szypulski who offered to help until a replacement director was hired.
<b>Director's Report</b>	Ms. Lambert presented the Director's report in Ms. Szypulski's absence. She explained that the staff had completed 300 hours of training/ continuing education during the library's closing due to COVID-19. In addition, she relayed the replacement of New York Times and Freegal by the art and craft education database Creativebug.
<b>Friends of the Library Report</b>	Ms. Carol Gaines reported that the Friends finance accounts need to be updated regarding summer reading expenditures and updated the board on communication and brainstorming efforts to increase support for the November 2020 referendum.
<i>The meeting adjourned at 5:08 PM. Submitted by Jamie Lambert 7/22/2020</i>	