

Minutes
Laurens County Library Board of Trustees Quarterly Meeting
January 26, 2022
4:30 PM, Laurens Library Meeting Room (Mixed Meeting)

Attendance	In-Person: Ms. Renita Barksdale (Director), Ms. Jamie Lambert (Deputy Director), Ms. Pamela Bennett, Ms. Shirley Jefferson, Ms. Annette Senn Crawford, Ms. Pat Moberg (friends), Ms. Wanda Woody-Workman (chairman), Ms. Rose Blackstone, Via Zoom call: Amy Adams & Velma Austin
<i>Meeting was called to order at 4:30 PM by Woody-Workman. Press was notified.</i>	
Membership Award	Award presented to former board member, Sandra Powers. Ms. Powers expressed her interest in the library's future; especially programming and the new Clinton Library.
Minutes	Blackstone made motion to approve last meeting minutes, Crawford seconded.
Financial Report	<ul style="list-style-type: none"> • Roughly \$86,000 amount in library account, next check of ~\$45,000 will go to staffing costs (direct to Laurens County). Spending with children's collection will be improving/ needs improvement. • Last collection meeting revealed there was only a 5% use of collection budget allocated to children's collection. • Barksdale now has online access to library bank account
Laurens Building Updates	<ul style="list-style-type: none"> • Laurens bathrooms are under renovation. Patron incident in bathroom led to the much-needed changes/updates. All documentation has been sent to the county. • Children's bathrooms are finished, as well as staff bathrooms. • Back door repainted.
Student Volunteer Policy	<ul style="list-style-type: none"> • Honor students/ older children are looking for opportunities to volunteer at the library. • Barksdale and assistant Jordan Streett have come up with list of requirements • Woody-workman suggested references for student on volunteer application • Austin suggested a social media 'check' and how to report issues with patrons. • Adams enforced that there should be a dress code/ expectation. • Austin noted "rules are subject to change"/ "necessary use of cellphone/ device". <p>Woody-workman made motion to accept (with additions). Bennett seconded. All in favor.</p>
Update on RFID tagging	Barksdale made the reports on all collections (at all locations) that have been tagged.
Approval of Holiday Closing	With the corrections, Jefferson made motion to approve. Blackstone/ Adams seconded.
Library Budget Approval FY 2022-2023	<ul style="list-style-type: none"> • Must be done for county by Jan. 31st. • Increases for bookmobile for increase in maintenance costs, increase in telecommunications/ computer costs for replacement/ repair, book repair. • Overall \$180,000 • Requesting new business manager (previously tabled) and increases for both cataloguing assistants. Updates to cataloguing assistants job descriptions. • Request for library vehicle for transportation • Request for new computers (for new Clinton location/library) <p>Blackstone made motion to accept. Jefferson seconded. All in favor.</p>
Update on Clinton Public Library	Presentation of land plot where new Clinton library will be built. Land soil has been tested. Anderson (county council) will need to move house soon, deadline has passed.
Director's Report	<ul style="list-style-type: none"> • New cataloging manager has been hired and is currently training at the Clinton Library. • New part-timer has been hired (former PC student). • SC-Stay Plus is setting up utility assistance program. • Update on telephones: 3 phones to Barksdale, Jamie Lambert, and Robert Peake
Friends of the Library Report	December meeting wasn't well attended, brief discussion about the annual meeting. There will be a performer. Brochure for Friends has been sent off to be redesigned.

Minutes

Laurens County Library Board of Trustees Quarterly Meeting

January 26, 2022

4:30 PM, Laurens Library Meeting Room (Mixed Meeting)

	Balance: ~ \$12,500 (\$400 less since December for staff gift cards)
--	--

<i>Blackstone called the meeting to be adjourned at 5:28PM. Adam seconded. All in favor.</i>
--

<i>Submitted by Jamie Lambert 10/2021.</i>
--