

Minutes

Called Meeting

Laurens County Library Board of Trustees

August 28, 2020 at 3:00 pm

Attendance: Ms. Rose Blackstone, Dr. John Womack, Ms. Wanda Woody, Ms. Annette Senn Crawford, Ms. Velma Austin (via telephone), Ms. Shirley Jefferson, Ms. Sandra Power, Ms. Carol Gaines, Ms. Ann Szypulski

1. Capital Sales Tax Referendum: Ms. Szypulski distributed information about the Capital Sales Tax Referendum. Dr. Womack said he had written a letter to the editor of the Advertiser and the Chronicle.
2. Director Job Description: A motion was made by Ms. Woody to approve the job description of the Director's position as prepared by Ms. Szypulski. The motion was seconded by Ms. Crawford. A vote was taken and the motion was passed.
3. Salary Range: Ms. Szypulski distributed a salary analysis that she had prepared and said the county Human Resources Director said it is supported by information from the Association of Counties. Ms. Jefferson made a motion that the salary range for the Director hired after Ms. Szypulski's retirement be \$64,000 to \$71,000. Dr. Womack seconded the motion. A vote was taken and the motion was approved.
4. Process of interviewing and hiring the new director: The board discussed whether to form a committee or to screen applications and interview with the full board. The consensus of the Board was that the screening and interviewing be done by the full board with the participation of the Laurens County Human Resources Director. Ms. Velma Austin said she would participate in developing a hiring rubric.
5. Phase 3 of Reopening Libraries: Ms. Szypulski said she is hoping the libraries will open for browsing at the beginning of October.
6. Staff Day: Ms. Szypulski asked if staff day could be changed from October 9 to another day in September. The board agreed it could be changed.

Submitted by Ann R. Szypulski 8/31/20